Spring 2025 Checklist for PSEO Students

✓ CHECK YOUR RESOURCES

- ☐ **Advising (S105)**
  - Print and review your LSC PSEO class schedule to be sure it aligns with your high school and extracurriculars. You must attend all days/times listed.
  - You can drop/add courses through end of day on Friday, January 18th
  - PSEO students have until the end of day Monday, January 27th to drop courses/no implication to your college transcript. (note: If you decide to drop after January 18th, you **must** connect with the PSEO Advisor) Be mindful of returning books for dropped courses and notifying the LSC Store (or high school counselor) for newly added courses.

- ☐ **Student Life (M130)**
  - Get your LSC Student ID card (Be sure to bring your PRINTED schedule with you.)
  - Consider joining the PSEO Club or other student clubs/organizations.

- ☐ **Erickson Library (L150)**
  - Stop by and see what resources are available.

- ☐ **LSC Store (M260)**
  - Pick up your books (if you received an email that they were ready for pickup!)

- ☐ **Technology Help Desk (L140)**
  - Learn how to navigate online learning via D2L/Brightspace.
  - Login to your LSC email account (see helpful tips on reverse.)

- ☐ **Tutoring and Learning Center (L170)**
  - The Tutoring and Learning Center (TLC) welcomes you to find community and receive free support in Math, Science, English, study skills and more.

✓ FIND YOUR CLASSROOMS

✓ DON'T FORGET

- ☐ Share your LSC PSEO class schedule with your high school/home school counselor making sure you are on track to fulfill high school graduation requirements.
- ☐ Follow the LSC Calendar! Spring semester classes begin **Monday, January 13th (this includes online classes.)**
- ☐ Optional: Complete the *FERPA/Release of Information form*.
- ☐ Homeschool students: Complete the *Immunization Form.*
- ☐ Important Dates (see Mark your Calendar on reverse.)
- ☐ Check your LSC Email. LSC Email is the official means of communication.

✓ HELPFUL TIPS for your LSC Student Email

For Technology Assistance, please reach out directly to the Technology Helpdesk at 218-733-1016.

How to initially Log In:

1. Visit www.lsc.edu and hover over login. Click Email and O365.
2. Your login is your StarID in the following format: StarID@go.minnstate.edu
3. Enter your StarID Password and click Sign in
4. Click NEXT on the more information required screen
5. Set up your Multi-Factor Authentication option: App, Text or Phone call.

How to set up email on mobile devices:

1. Visit the App store or Google Play
2. Install Microsoft Outlook Application
3. Tap on Add Account
4. Enter your username in the format: starid@go.minnstate.edu
5. Enter your StarID password

MARK YOUR CALENDAR

Important Dates:

Jan 13, 2025 – Spring Semester Begins

Feb 25, 2025 – Student Success Day

Mar 17 – Registration Opens for Fall 2025

May 14 – Finals Begin

May 19 - Commencement

No Classes:

Jan 20, 2025 – MLK Holiday

Feb 17, 2025 – President's Day

Mar 10 – 14, 2025 – Spring Break

April 11, 2025 – Faculty/Staff In-Service